The Health Plan’s member portal is convenient and easy to use.

- Search for an EOB
- View current enrollment status, coverage type, and coverage start date
- Access deductible amounts and copays

**HOW DO I GET ACCESS TO THIS PORTAL?**

Select Secure Login from healthplan.org or log on to myplan.healthplan.org

- **First-time users:** Click Register and choose Member Registration from the following page
Member Portal QuickStart Guide

**Member Registration**

We need to ask you a few questions to verify your identity. Your Member HID can be found on your ID card. If you do not have your ID card you can enter your social security number instead. Please enter your first and last name exactly as it appears on your ID card.

- **Member HID:** Enter your member HID or social security number (SSN) to verify your identity
- **Follow the instructions onscreen on how to create your password**
- **Once all password rules turn green, click 'Register'**

**NOW WHAT?**
- You will receive a ‘Thank You’ screen with instructions on verifying your email
- Check your email for a noreply@healthplan.org message and follow directions on how to verify your email

**CONGRATULATIONS!**
- You can login and view your claims, coverage and benefit information

**NEED HELP?**
- After clicking ‘Need Help,’ click on one of the links for the help you need

**FORGET YOUR USER ID or PASSWORD?**
- It happens to the best of us. Click on ‘Forgot User ID,’ or ‘Forgot Password,’ follow prompts and enter your email address to recover
WHAT CAN I SEE?

- You can view your claims, benefit information, plan coverage and explanation of benefits (EOB).

- Find a provider, download and ID card, search claims/EOB’s, and know what to do in case of an emergency.

- View other coverage information, such as drug, vision or dental plans.

- Access deductible amounts, copays and view/change your providers.

- View enrollment status, coverage, start date and PCP information.

- Access to most updated policies and pre-authorization list.

- Review group documents like your member handbook.

- Click on family members covered under the plan.